



**Campus Compact**



**AmeriCorps**

Campus Compact AmeriCorps VISTA Member  
*Michigan State University, Center for Community Engaged Learning*  
*America Reads/America Counts*  
*Lansing, MI*

The Campus Compact AmeriCorps VISTA program places AmeriCorps VISTA members in full service with our campus and community partners for a one-year period. During this year, members spend 35 hours per week on their host site's campus or with one of that campus's community partners to work on building systems and programs that support low-income college students and community members. The VISTA member's work is to build capacity, meaning that rather than directly serving the community, they're enhancing or creating systems, structures, and resources that support the direct anti-poverty work. Campus Compact functions as the central VISTA program hub, performing program administration, offering training and support to VISTA members and their projects, and connecting the work happening in individual projects both to similar work happening nationwide and back to AmeriCorps. For detailed program information and FAQs, please visit our website.

Service Term:  
July 14, 2025 - July 13, 2026

*Please note that this start date is subject to change. Start dates are based on a federal calendar and are not flexible. Regardless of start date, the term of service lasts exactly one year.*

Summary of Position Details:

*The VISTA member will play a key role in supporting tutoring and mentoring initiatives at Michigan State University through the America Reads/America Counts (ARAC) program. This position will focus on expanding access to quality tutoring services for K-12 students in the local community by strengthening partnerships, recruiting and training college student tutors, and developing sustainable program structures. The VISTA member will also help enhance mentoring opportunities, ensuring MSU student tutors receive the academic support and encouragement needed to succeed in their collegiate career.*

#### Responsibilities

- Recruit, train, and support MSU student tutors and mentors to enhance the sustainability of the America Reads/America Counts (ARAC) program.
- Develop and implement training materials to improve the effectiveness of tutors and mentors in working with K-12 students.

- Strengthen partnerships with local schools and community organizations to expand and institutionalize tutoring and mentoring opportunities.
- Create systems and processes for tutor recruitment, placement, scheduling, and student progress tracking to ensure long-term program success.
- Support outreach efforts to engage more MSU students in tutoring and mentoring while increasing program visibility.
- Collect, analyze, and report program data to assess impact and make data-driven improvements to tutoring and mentoring initiatives.
- Enhance communication and marketing strategies to build awareness and engagement among students, faculty, and community partners.
- Attend orientation, weekly meetings, days of service, and trainings/retreats coordinated by Campus Compact
- Complete data collection and reporting activities required by Campus Compact and AmeriCorps

### Preferred Qualifications

- Experience in program development, volunteer coordination, or supporting educational or community initiatives.
- Background in education, social work, nonprofit management, or a related field, with experience in tutoring, mentoring, or working with youth in an educational or community setting.
- Strong organizational skills and ability to manage projects effectively.
- Ability to work both independently and collaboratively with various stakeholders.
- Strong written and verbal communication skills.
- Experience with data tracking, program evaluation, or impact assessment is a plus.

### Requirements

- Bachelor's degree in education, social work, public administration, or a related field.
- Experience in tutoring, mentoring, or working with youth in an educational or community setting.
- US Citizen, national, DACA status, or legal permanent resident
- Must be able to complete federal background check

### Logistics

- Status: Hybrid
- Hours
  - M – F 9:00 AM - 5:00 PM, some evenings or weekends may be required

### Benefits

#### AmeriCorps VISTA Benefits:

- Bi-weekly living allowance of \$957.46
- End of service award (AmeriCorps member must choose one of two options; requires completion of full term of service to receive)
  - Segal AmeriCorps Education Award (\$7,395)
  - End-of-Service Cash Stipend (\$1,803.10)
- Relocation stipend for candidates moving more than 50 miles (\$750)
- Mileage reimbursement for candidate moving more than 50 miles (\$0.40/mile)

- Healthcare benefits (AmeriCorps member must choose one of two options)
  - Healthcare allowance for out-of-pocket expenses
  - Basic healthcare coverage
- 10 Days Personal Leave
- 10 Days Sick Leave
- 14 Days Holiday Leave
- Child care assistance for children under 13 years of age (**income dependent**)
- Student loan forbearance or deferment for certain loans
- 1 year of noncompetitive eligibility for federal positions\*
- Access to professional development opportunities provided by Campus Compact & AmeriCorps

### How to Apply:

You can apply to this position two ways:

1. My AmeriCorps.gov Application
  - a. [Visit this link](#) and apply to the position through the my.AmeriCorps.gov system
    - i. Note: The myAmeriCorps system is sometimes finicky and can be hard to update – if that website says “no longer accepting applications,” please feel free to reach out to our team via email at [vista@compact.org](mailto:vista@compact.org) to check.
    - ii. For support using the myAmeriCorps portal, please see this [document](#).
2. Apply Directly to the Site
  - a. Reach out to the site contact, Tina Houghton via email at [hought17@msu.edu](mailto:hought17@msu.edu) with your resume and cover letter
    - i. Title the email “VISTA Application: Your Name” to ensure it’s not missed

Deadlines:

The last day to submit an application for this position is May 27th for a July 14th start date; however, positions are filled on a rolling basis, and we recommend applying as soon as possible.